**ONE SEARCH**

One Search™ allows patrons to enter their search term one time and One Search searches their Destiny® database along with selected databases at once. Databases are added by editing One Search Database Information. Library catalogs, paid subscription databases, and free databases can be added and made available to patrons.

**To set up One Search**

1.Select Catalog > Search Setup > Enriched Content Searches tab. The Enriched Content Search Setup page opens. This is where databases can be added or edited.

2.Click Edit.

3.Click Add Databases. A list of Assignable Databases opens.

4.Find the database you want to add, click Add. The Add Databases screen appears.

**Note:** Depending on the database, you may need to enter a Vendor ID (provided by the vendor), a user name and password, or library catalog name and URL.

All databases can be preset to be searched as a selected search (always searched when a patron performs a search). You can also decide who can search the particular database -- students, staff and/or guests.

**To edit a database**

1.From the Search Setup page, click Edit. The Database Information screen opens.

2.Click Edit Databases. All of the databases that have been setup appear. Databases can be edited or removed.

3.Make your selections accordingly.

**Note:** Please be aware that subscription databases will require a user name and password, an IP address, and/or a custom URL to authenticate the subscription. This information can be obtained from your database provider. Follett Software Company does not have access to this information.